Rania Samhouri

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# Education

# Mishkah University

Pursuing a BS degree in Islamic Sciences

# University of South Florida

Bachelor of Arts

Major in Communication

Major in Interdisciplinary Social Science

Concentration in Religion

Concentration in Criminology

# Work Experience

## 2021 – Present

### Administrative Specialist | Mishkah University |

Responsible for aiding Instructors within the academic department, bridging collaboration between management/leadership and faculty/staff, fundraising coordination, and member of the marketing team. Tasks include organizing events and fundraisers, arranging accommodations for speakers, developing the university’s annual academic calendar and class schedules, hosting live trainings, programs, and more. Highlight projects include developing and directing a Teaching Assistant program, developing an Alumni Association, and automatic our scheduling process.

## 2022- 2023

### Teacher | Al-Miraj Islamic School |

Educating grades 7-10th on various social studies subjects including U.S History and Global History. Developed skills include lesson planning, class management, and assignment creation.

## 2020 –2021

### Legal Assistant | Badawi Law Office |

Case managed Immigration and Personal Injury legal fields. Responsible for monitoring deadlines, communicating with clients, and assisting the attorney with documents and projects. Skills include detail orientation, office management, and case development.

## 2014 –2020

### Customer Service Associate, Publix Supermarkets |

Developed high-end customer service and implemented interpersonal communication skills. Cross-trained in different departments to become an all-around customer service associate.

# Awards & Acknowledgements [2017-2019]

* Division 1 Student-Athlete at the University of South Florida
* Named Captain of Female Teams
* Nominated as a member of Athletic Department’s Leadership Committee
* Nominated for Female Freshman Athlete of the Year