

Neha Reddy

(469)-919-9466

12060 Venice Ct

Frisco TX 75035

neharedo@gmail.com

Education

June 2017 Graduated High school

2017-2020 Collin College

2020-2022 University of Texas at Dallas

Experience

June 2017 : Front Desk

Holiday Inn Express

1101 Gk Reddy Ave, Bonham Tx

(903)-486-6111

Summer Job: Worked as Front Desk Agent on the Opera PMS system, making reservations, both checking in and out guests, helping with group reservations such as sports teams and aiding the GM in daily operations. Occasionally helped the breakfast host when needed.

June 2020 : Front Desk

Holiday Inn Express

4213 W 13th ST, Plainview TX 79072

(806)-296-9900

Summer Job: assisted with answering phones, making room reservations and general cleaning.

July 2021: Front Desk

Holiday Inn Express

1101 Gk Reddy Ave, Bonham Tx

(903)-486-6111

Summer Job: Worked as Front Desk Guest Services Representative on the Opera PMS system, making reservations, both checking in and out guests, assisted with answering phones as well as room reservations.

May 2022: Front Desk

Reddy Hotels

3301 Dimmitt RD, Plainview TX 79072

(806)-288-8888

Summer Job: Worked as Front Desk Guest Services Representative on the Opera PMS system, making reservations, training new employees and answering phones.

References

Misty Rowell - GM for Holiday Inn Express, Plainview Tx

Cell: (806)-292-9814

Work: (806)-286-9900

Crystal Thomas- GM for Reddy Hotels, Plainview Tx

Cell: (806)-685-2771

Work: (806)-288-8888

Chris Rodriguez- GM for Holiday Inn Express, Bonham Tx

Cell: (806)-729-6740

Work: (903)-486-6111

